

Western Big 6



Constitution

By-Laws

Rules and Regulations

Adopted January, 1969

*As revised through
May 3, 2017*

BY-LAWS of the WESTERN BIG 6 CONFERENCE

Article I – Duties of the Board of Control

Section 1

The Board of Control shall direct the activities of the Conference in such a manner as to promote the purpose set forth in Article II, Section 1 of the Constitution.

Article II – Duties of Officers

Section 1

The President shall preside over all meetings and perform such duties as regularly pertain to his/her office and as directed by the Board of Control. He/she shall instruct the Executive Secretary to notify all member schools in advance of all meetings. He/she may name special committees and designate chairmanships of the committees.

Section 2

The Vice-President shall perform the duties of the President in his/her absences. If the President so directs, the Vice President shall be responsible for the functioning of the committees.

Article III – Executive Secretary

Section 1

The period of employment of the Conference Executive Secretary shall be for one year and shall coincide with the term of Conference officers. His/her salary shall be annually subject to review by the Board of Control and payable in two installments at regular conference meetings.

Section 2

The duties of the Conference Executive Secretary shall be as follows:

- A. Keep a complete historical account of all Conference activities.
- B. Collect and account for all dues, assessments, or other monies as directed by the Board of Control. Render financial reports at regular Conference meetings. Pay bills as authorized by the Board of Control.
- C. Notify all member schools of meetings. Prepare an agenda for each meeting. Send copies of these agendas to each member school prior to each regular meeting.
- D. Prepare and file for reference, minutes of all meetings. Send two copies of the minutes to each member school and have copies of minutes available at Conference meetings.
- E. Develop a system of forms which will maintain an accurate record of all Conference activities.
- F. Prepare a detailed, written annual report of all Conference activities for file, reference and distribution.
- G. Participate in the planning and development of Conference athletic and non-athletic activities, as authorized by the Board of Control.
- H. Keep the Constitution, Bylaws, and Rules and Regulations of the various Conference activities current and distribute two revisions to each member school at any time there is a change.

- I. Procure authorized awards for Conference activities.
- J. Present Conference championship awards at regular Conference meetings.
- K. Engage a Conference statistician for athletic activities, as approved by the Board of Control
- L. Interpret the Constitution, Bylaws, and Rules and Regulations of the Conference.
- M. The Executive Secretary will contract an assignment chairman for all boys and girls' conference basketball games as well as securing replacements for any assigned official(s) who are unable to honor their contract
- N. The Executive Secretary will contract an assignment chairman for all boys varsity and sophomore football games as well as securing replacements for any assigned official(s) who are unable to honor their contract.
- O. The Executive Secretary will to serve as the official conference contact with the Illinois High School Association.

Section 3

There shall be an annual audit of the Conference financial records prior to the annual fall Conference meeting. The Executive Secretary shall notify the Auditing Committee Chairman when said records are ready for audit.

Article IV – Rotation of Presiding Officers

Section 1

The officers of the Western Big 6 Conference shall assume office at the conclusion of old business at the regular Conference meeting in September of each year. The order of rotation as determined by the Board of Control shall be in reverse alphabetical order by school name as follows:

United Township High School
 Rock Island Senior High School
 Quincy Senior High School
 Moline Senior High School
 Galesburg High School
 Alleman High School

Article V – Place of Meetings

Section 1

The two regular Conference meetings, one in the fall and one in the spring will be held at a site determined by a vote of the principals.

Section 2

The meeting place for special meetings shall be determined by the Conference President.

Article VI – Delegates to Meetings

Section 1

The Principal of each member school may invite members of his/her staff who are involved in Conference activities to Conference meetings.

Section 2

In all matters where a vote is cast, each member school shall have one vote.

Section 3

Member schools shall be responsible for the costs incurred at Conference meetings.

Article VII – Standing Committees

Section 1

The following standing committees shall be established and perform duties as authorized by the Board of Control.

- A. Athletic Directors' Committee
- B. Auditing Committee

Section 2

Other standing committees may be established as approved by the Board of Control.

Article VIII – Activities

Section 1

The Conference shall promote and regulate IHSA activities in the following:

- A. Athletics

Section 2

Other activities may be included as approved by the Board of Control.

Article IX – Communications Media

Section 1

The Conference shall cooperate with various communications media of the area who provide coverage for activities of the Conference by:

- A. The Executive Secretary shall release news stories of conference activities provided by the Athletic Director in charge of the activity.
- B. Preparing news releases as situations from time to time deem prudent.
- C. Providing accommodations to communication media representatives.
- D. Providing complimentary admission tickets or press passes for reporters and photographers.

Article X – Amendments

Section 1

These bylaws may be amended by a majority affirmative vote of the Board of Control at a regular or special Conference meeting.

Article XI – Rules and Regulations

Section 1

Rules and regulations shall be established for each activity promoted and regulated by the Conference.

Article XII – Dues

Section 1

The annual dues for the Conference will be established each spring for the following school year.

Article XIII – Make up Contests

Section 1

If a Conference Athletic Contest is postponed and mutual agreement cannot be reached on a make-up date, the Executive Secretary will determine when the contest is to be played.

Article XIV – Rules for Elections of Western Big 6 All-Conference Teams:

Section 1 - Baseball and Softball

- A. The coaches will meet for the selection of the All-Conference team on Wednesday of week 45 of the standardized calendar.
- B. The All-Conference team shall consist of:
 1. Three (3) outfielders (plus ties).
 2. Four (4) infielders (plus ties).
 3. One (1) catcher (plus ties).
 4. Two (2) pitchers (plus ties).
 5. One (1) designated hitter (plus ties).
 6. One (1) utility player (plus ties).

The utility player will be selected after the 11 positions have been selected.

- C. Coaches will nominate their own players. Each school shall have unlimited nominations. A player can be nominated for only one position.
- D. The team will be elected by open ballot. The ballots will be handed to the chairman and results compiled. Ballots cast shall reflect no ranking of athletes.
- E. Each coach will be allowed twelve (12) votes and may not vote for their own players.
- F. Honorable mention will be accorded to any athlete not selected to the All-Conference team, but who received a vote.
- G. The All-Conference team will be released on conference stationery. (See Section XVIII)

Section 2 - Boys and Girls Basketball

- A. The coaches will meet for the selection of the All-Conference Girls Basketball team on the Wednesday of week 35 of the standardized calendar.
- B. The coaches will meet for the selection of the All-Conference Boys Basketball team on the Wednesday of week 35 of the standardized calendar.
- C. Eight (8) players (plus ties) will be selected. (No first and second team).

- D. Coaches will nominate only their own players. Each school will have unlimited nominations.
- E. The team will be selected by open ballot. The ballots will be handed to the chairman, and the results compiled. Ballots cast shall reflect no ranking of athletes.
- F. Each coach will be allowed eight (8) votes and may not vote for their own players.
- G. Honorable mention will be accorded to any athlete not selected to the All-Conference team, but who received a vote.
- H. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 3 – Football

- A. The coaches will meet for the selection of the All-Conference team on Wednesday of week 17 of the standardized calendar.
- B. An eleven (11) man offensive team (plus ties) will be selected.
- C. An eleven (11) man defensive team (plus ties) will be selected.
- D. One (1) place kicker.
- E. One (1) punter.
- F. One (1) at large player.
- G. The team will be elected by open ballot. The ballots will be handed to the chairman, and the results compiled. Ballots cast shall reflect no ranking of athletes.
- H. Coaches will nominate their own players. Each school will have unlimited nominations.
- I. Each coach will allowed twelve (12) votes for the offensive team and twelve (12) votes for the defensive team, and may not vote for their own players.
- J. Honorable mention will be accorded to any athlete not selected to the All-Conference team, but who received a vote.
- K. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 4 - Boys and Girls Soccer

- A. The coaches will meet for the selection of the All-Conference Boys Soccer team on the Wednesday of week 17 of the standardized calendar.
- B. The coaches will meet for the selection of the All-Conference Girls Soccer team on Wednesday of week 46 of the standardized calendar.
- C. An eleven (11) player team (plus ties) will be selected.
- D. One (1) goalie (plus ties) will be selected.
- E. Coaches will nominate only their own players. Each school will have unlimited nominations.
- F. The team will be selected by open ballot. The ballots will be handed to the chairman, and the results compiled. Ballots cast shall reflect no ranking of athletes.
- G. Each coach is allowed twelve (12) votes and may not vote for their own players.
- H. Honorable Mention will be accorded to any athlete not selected to the All-Conference team, but who received votes.
- I. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 5 - Volleyball

- A. The coaches will meet for the selection of the All-Conference team on Wednesday of week 17 of the standardized calendar.
- B. Nine (9) players (plus ties) will be on the All-Conference team.
- C. Coaches will nominate their own players. Each school will have unlimited nominations.
- D. The team will be elected by open ballot. The ballots will be handed to the chairman, and the results compiled. Ballots cast shall reflect no ranking of athletes.
- E. Each coach will be allowed nine votes and may not vote for their own players.
- F. Honorable mention will be accorded to any athlete not selected to the All-Conference team, but who received a vote.
- G. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 6 - Wrestling

- A. The coaches will meet for the selection of the All-Conference team on Wednesday of week 35 of the standardized calendar.
- B. One (1) wrestler per weight class (plus ties) will be selected.
- C. Coaches will nominate their own players and will not vote for them. Each school will have unlimited nominations.
- D. Use only Western Big 6 matches for nominees' record. This is the prime consideration for election.
- E. The team shall be elected by open ballot. The ballots will be handed to the chairman, and the results compiled. Ballots cast shall reflect no ranking of athletes.
- F. Each coach will be allowed fourteen (14) votes and may not vote for their own layers.
- G. After the All-Conference team has been selected, each school may submit one name, and one wrestler will be selected at large on a secret ballot.
- H. Honorable mention will be accorded to any athlete not selected to the All-Conference team, but who received a vote.
- I. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 7 - Boys and Girls Cross Country

- A. The top seven (7) individual finishers at the Conference Championship Meet.
- B. The host school Athletic Director shall report the meet results to the Executive Secretary promptly upon completion of the meet.
- C. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 8 - Boys and Girls Golf

- A. The top six (6) individual finishers at the Conference Championship Tournament
- B. The host school Athletic Director shall report the tournament results to the Executive Secretary promptly upon completion of the tournament.
- C. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 9 - Boys and Girls Swimming

- A. The Champion in each event at the Conference Championship Meet.
- B. The host school Athletic Director shall report the meet results to the Executive Secretary promptly upon completion of the meet.
- C. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 10 - Boys and Girls Tennis

- A. The Champion and Runner Up in #1 Singles and #1 Doubles at the Conference Championship Tournament.
- B. The host school Athletic Director shall report the tournament results to the Executive Secretary promptly upon completion of the tournament.
- C. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 11 - Boys and Girls Track

- A. The Champion in each event at the Conference Championship Meet.
- B. The host school Athletic Director shall report the meet results to the Executive Secretary promptly upon completion of the meet.
- C. The official All-Conference team will be released on conference stationery. (See Section XVIII)

Section 12 – Girls Bowling

- A. The 6 bowlers scoring the highest average per game pin count at the Conference Tournament shall be recognized as “All- Conference” and will receive medal.
- B. The host school Athletic Director shall report the meet results to the Executive Secretary promptly upon completion of the meet.
- C. The official All-Conference team will be released on conference stationery (See Sectional XVIII)

Article XV - Sportsmanship Rules

Section 1

The following sportsmanship rules have been agreed upon:

- A. Both school songs will be played at all conference games. Fans will be asked to stand for both songs.
- B. A sportsmanship announcement will be read at each conference game and all schools will include sportsmanship statements in their program.
- C. Host schools will reserve 15 seats for sophomore basketball players.
- D. In accordance with IHSA rules, the display of signs, banners, placards or similar items at conference activities is permitted, provided:
 - 1. they are in good taste and reflect good sportsmanship in their message and use;
 - 2. they reflect identification and encouragement to participants and their school/community;
 - 3. they are not displayed on the field of play or in a manner which interferes with play;
 - 4. they do not obstruct the view of participants or spectators; and
 - 5. they are not safety hazards.

- E. Hoops used by schools for the team to enter the playing area must honor the team. No negative comments about the opponent will be allowed.
- F. The host will inform the visitors of the pre-game show.
- G. Visitors will not interfere with the host schools pre-game show.
- H. Administrators from visiting schools will notify the host school of their seat location.

Section 2

The following recommendations have been agreed upon.

- A. The visiting team will be introduced first, following by the home team. Coaches shall be introduced last, meet, and shake hands.
- B. Handshaking after a contest should be encouraged.

Article XVI – Assignment of Lifetime Passes and Recognition Awards.

Section 1

Conference lifetime passes may be awarded, by recommendation of the conference schools, to the following people who have served 15 years at a Western Big 6 School: high school coaches, administrators, athletic directors, and ticket managers. Also, those people who have made an exceptional contribution to athletics may be awarded a lifetime pass if approved by a majority of the Board of Control. Effective April 14, 1997, all future passes will include “Admit Two.”

Section 2

Recognition awards will be offered to any retiring principal or athletic director that has served on or with the Western Big 6 Board of Control for 10 or more years.

Article XVII—TV Policy

Section 1 – Live Telecasts

- A. There shall be no live telecast of any athletic event, unless there is the unanimous consent of the Board of Control of the Western Big 6 Conference.
- B. The President of the Board of Control has the power to instruct the Executive Secretary to poll the principals of member schools for consent.
- C. Any television station requesting permission to televise live, an athletic contest of a member school, shall guarantee the host school money involving the difference in receipts (based on current adult general admission prices) between actual attendance and capacity attendance, plus the sum of \$100 payable to the Western Big 6 Conference.

Section 2 – Delayed Telecasts

- A. Delayed telecasts are permissible and shall be defined as those telecasts of an event occurring after the actual athletic event has been played.
- B. If feasible, broadcast tapes should be made available to the host school after the delayed telecast.

Section 3 – General Principles governing live and delayed telecasts, as well as Radio Broadcasts

- A. Broadcasting rights shall be made available to all stations.

- B. Permission to telecast or broadcast shall be sought in advance of the event from the competing schools.
- C. Host school members of the conference will make every effort to grant broadcasting rights, as well as, telecasting rights on a fair and equitable basis, but they reserve the right to approve or reject any application. They also further reserve the right to approve or reject any proposed commercial sponsor.
- D. Sponsors shall not be permitted to interrupt the actual playing time of the contest.
- E. Host school members will allow approved television or radio stations to broadcast, but will assume no expense in connection with the broadcasts or telecasts.
- F. Construction of any broadcast or television facilities must be approved in advance by the host school; and after their construction, they become the property of the host school for further disposition at the discretion of the host school.
- G. Advertising on live and delayed action telecasts, as well as radio broadcasts, shall conform to the guidelines issued by the Illinois High School Association.
- H. Facilities for TV or radio crews shall be arranged by the proper authority of the host school. Any seats lost in connection with making the broadcast, shall be purchased by the broadcasting station.
- I. In arranging broadcasts, the station shall furnish evidence of liability insurance, satisfactory to the host school, to cover possible injuries resulting from equipment used in connection with the broadcast.
- J. The broadcasting station shall be held responsible for any damage to the premises caused by persons or equipment connected with broadcasting the games.
- K. The competing school shall not be responsible for any loss or damage to equipment or injury to broadcast personnel caused by spectators or others at the event.
- L. No floor cameras will be allowed if other space is available.
- M. No contract will be let by member schools for longer than one year (i.e. football, basketball, etc.)

Section 4 – Method of Seeking Permission

- A. Permission to telecast or broadcast shall be sought in advance of the event from the competing schools and agreed upon by both parties.
- B. Firms wishing to cable or telecast a Western Big 6 Conference game must make their requests to host school principal prior to July 1.
- C. It is the host school's prerogative to grant permission. The Conference will just review the request and arbitrate any problems.

Section 5

The Western Big 6 Conference reserves the right to review and revise any revisions of these policies at any time and to revoke any or all rights which might have been granted under them.

Section 6

These policies, as called for above, shall apply to all live and delayed telecasts and broadcasts of contests of member school played at home.

Article XVIII – Rotation

Section 1

A rotation will be established for athletic directors to serve as chairmen of each sport. The rotation shall be in reverse order as was done for Conference officers.

- A. The Executive Secretary will be responsible to conduct the All Conference selection meetings and release the All Conference Team to the local newspapers to include, but not be limited to, the following:
 - Rock Island Argus/Moline Daily Dispatch
 - Quad-City Times
 - Galesburg Register-Mail
 - Quincy Herald - Whig
- B. The host Athletic Director of the conference event/tournament will be responsible for sending results of the event to the Executive Secretary.

Article XIV – Scholastic All Conference

- A. Senior athlete who is presently active in athletics and has won a varsity letter.
- B. Good citizen.
- C. Must have GPA of 3.25. The GPA will be through the 6th semester for fall sports and through the 7th semester for winter and spring sports.
- D. Student must participate in a recognized IHSA and/or a Western Big 6 athletic activity.
- E. Fall scholar athletes' names will be submitted the Monday prior to Thanksgiving with a release date of the first Saturday in December.
- F. Winter scholar athletes' names will be submitted on the first Monday of April and released immediately.
- G. Spring scholar athletes names will be submitted on the third Monday in May and be released immediately.

SCHOLASTIC ALL-CONFERENCE APPROVED ACTIVITIES

FALL

Cross Country (Boys and Girls)
Football
Golf (Boys and Girls)
Soccer (Boys)
Swimming (Girls)
Tennis (Girls)
Volleyball

WINTER

Basketball (Boys and Girls)
Bowling (Girls)
Gymnastics (Girls)
Swimming (Boys)
Wrestling

SPRING

Baseball
Soccer (Girls)
Softball
Tennis (Boys)
Track (Boys and Girls)

Article XX – Videotaping

Section 1

It is recommended that Western Big 6 Conference coaches exchange video tapes for scouting purposes.

Section 2

All conference schools will be permitted to videotape sporting events hosted by a conference school. The host school will provide space for a video camera to the visiting conference school. In addition, no conference school will exchange a video tape with a school not affiliated with the Western Big 6 conference, thus enabling that school to gain an unwarranted advantage over a conference school.
(Established September 18, 1996.)